Project Name	General Tasks	General Objectives	Project Envisaged Impact	Other Information
Collection	- Develop Co-llection into a dynamic and interactive space that fosters continuous information exchange and production. -Engage Local and International Creatives - Foster Community Involvement and Ownership - Evaluate Project Impact:	-Establish a Dynamic Knowledge Hub - Actively involve local and international creatives in residencies and collaborative projects. -Promote community engagement and ownership through continuous access to Co-llection. -Assess the impact of the project on preserving local narratives and promoting cultural regeneration.	-Creation of a Dynamic Knowledge Hub: Co-llection will evolve into a dynamic and interactive space, fostering continuous information exchange and production. -Empowerment Through Narrative Preservation: Co-llection will serve as a bridge for international creatives to engage with the rural community, empowering residents to actively participate in preserving and reimagining their narratives. -Cultural Regeneration: By actively involving the community, the project aims to contribute to the cultural regeneration of the region, reconnecting residents with their roots and building a renewed sense of belonging.	**Legal and Ethical Considerations:** Contributors feel confident in sharing their materials, knowing their rights are protected. **Financial Stability:** The project secures the necessary funding to support its activities. **Effective Monitoring and Evaluation:** The project continuously assesses its impact, making informed decisions for improvement. **Enhanced Project Visibility:** The project reaches a broader audience through effective communication. **Sustainable Community Involvement:** Co-llection remains a vibrant and dynamic lnowledge hub

Timeline:2023-2024

Phase	Tasks	Objectives	Envisaged Impact	Other Information
Phase 1: **Space Design and Material Inclusion** **(Months 1-3)**	-Collaborate with architect Dimitra Kosma for the physical design of Co-llection within Steki -Locate local sustainable materials and workers to realise and implement design - Incorporate materials collected during the previous two years of Cotranspose to initiate the Co-llection -Begin the process of creating a database for the entries.	Establish a multipurpose, visually engaging,functional, inclusive, accessible and sustainable physical space for Co-llection while initiating the groundwork for content implementation and organisation.	A well-designed, inclusive, accessible, sustainable and aesthetically pleasing Co-llection space that can fascilitate multimedia formats of local narratives and promotes usership	**Risk Management:** Identify potential challenges related to the physical design and material inclusion. Regular consultations with the architect and community feedback will be crucial for overcoming obstacles. **Budget Overview:** Allocate funds for architectural consultations, materials, and initial database setup.
Phase 2: **Legal and Ethical Framework (Months 2-3)**	-Collaborate with legal professionals to develop a comprehensive contract for contributors outlining usage rights and permissions. -Implement an informed consent process for contributors, clearly communicating the purpose and potential uses of their materials. - Establish community guidelines to ensure respectful and inclusive content within Co-llection. -Designate a moderation team for reviewing and approving submitted materials, adhering to legal and ethical standards. -Provide educational resources for contributors on intellectual property, privacy, and ethical considerations. -Create a feedback mechanism for contributors to express concerns or request modifications to their contributed materials.	-Ensure legal compliance and protect the intellectual property rights of contributors. -Prioritize informed consent and privacy in the collection and use of materials. -Establish a framework for maintaining a respectful and inclusive community within Co-llection.	-Build trust among contributors by clearly communicating Co-llection's commitment to ethical practices. -Foster a community that respects privacy, intellectual property, and ethical content guidelines. -Strengthen the long-term sustainability of Co-llection by adhering to legal and ethical standards. -Contributors feel confident in sharing their materials, knowing their rights are protected. -Co-llection maintains a positive and respectful community environment. -Legal and ethical considerations become integral to the ongoing success and growth of Co-llection.	**Risk Management:** Identify potential challenges related to collecting and re-using material. Regular consultations with the legal proffesionals and community feedback will be crucial for overcoming obstacles.
Phase 3: **Programming and Collaborations** **(Months 4-6)**	-Activate Co-llection through interactive programs and workshops - Initiate collaborations with artists and professionals -Workshops on traditional building practices and documentation by Matina Vretou -Local regenerative practices, recording and implementation, by TAAT - Collecting local recipies, tastes and culinary practices by Henry Alles -Collecting local sounds and music by Rocio Rapoport and Ambar Waegemaeker -Creating a users manual in collaboration with students from the HKU University of Utrecht	- Develop a diverse program and engage collaborators to enrich Co-llection's content and functionality - Knowledge production - Involvment of the local community and participation to the Co-llection -A robust collaborative network -innovative workshops -a comprehensive usership manual	-Co-llection becomes a dynamic platform for knowledge exchange -The local community is empowered to colelct and record their local narratives. - The local community feels a sense of cultural pride, ownership and belonging - The international artists get to explore local techniques becoming part of the community - The collection grows	**Monitoring and Evaluation:** Regularly assess the level of engagement and collaboration through feedback sessions and progress reports.
Phase 4: **Feedback and Review** **(Month 6-7)**	Conduct a feedback round with local and international participants and collaborators.	- Evaluate the project's responsiveness to user needs and experiences. - Identify areas for improvement and further development. - Gather feedback to refine and enhance Co-llection based on user experiences.	A refined and user-friendly Co-llection	**Legal and Ethical Considerations:** Ensure that feedback processes respect privacy and ethical considerations. Clearly communicate how feedback will be used and anonymized, if necessary.

Phase				
Phase 5: **Residency and Community Activation** **(Months 8-9)**	- Host a residency period with artists implementing projects, workshops and activating Co-llection. - Establish constant community access to Co-llection. - Form collaborations with local schools and youth. - Engange Gaia (agricultural group), and other community initiatives. -Plan and organize an exhibition showcasing the outcomes of the residency.	- Activate Co-llection as a community hub fostering continuous interaction and engagement. - Active community involvement and youth participation - Broaden the network and input to the Collection - Foster community involvement and evaluate the impact of the project on preserving local narratives and promoting cultural regeneration.	- Youth participation and empowerment - Knowledge exchange and production - Trans-border collabprations diversifying input and re-imagining local material - Frequent use of Co-llection for various activities -Strengthened ties with local organizations -Establishing Steki as a cultural center. - Contribution to the cultural regeneration of the region .- Reconnection of residents with their roots - Sharing project outcomes through an exhibition.	**Sustainability Plan:** Develop strategies for ongoing community engagement beyond the residency period. Consider creating a local committee for Co-llection maintenance and programming. **Budget Overview:** Allocate resources for ongoing community events, maintenance, and potential new collaborations.
Phase 6: **Exhibition (Month 10)**	- Organize and host an exhibition to showcase the outcomes of the residency period. - Present material from the Co-llection - Invite locals to narrate and present the material - Invite important stakeholders to show the results of the project so far	- Share the achievements of the project with the community and broader audiences. - Involve locals to performing and re-imaging the naratives - Invite further participation - Communicate the project to new stakeholders	- Increased visibility and appreciation for the project, strengthening community ties. - Empowerment and creativity ignition of the locals.	**Communication Strategy:** Communicate exhibition through local media, social channels, and community news outlets. Send personal invitations to stakeholders **Budget Overview:** Allocate resources and funds for the realisation and promotion of the exhibition
Phase 7: **Feedback and Review (Months 10-12)**	- Conduct a feedback round with local and international participants and collaborators. - Make adjustments and improvements to the design based on feedback	- Evaluate the project's responsiveness to user needs and experiences. - Identify areas for improvement and further development. - Gather feedback to refine and enhance Co-llection based on user experiences.	A refined and user-friendly Co-llection	**Legal and Ethical Considerations:** Ensure that feedback processes respect privacy and ethical considerations. Clearly communicate how feedback will be used and anonymized, if necessary.
Phase 8: **Continued Residencies and Community Engagement** **(Months 13-18)**	- Extend the residency program, with more artists realizing projects and activating Co-llection. -Strengthen collaborations with local schools and community initiatives. - Maintain constant access for the local community to Co-llection. - Explore additional collaborations and initiatives based on community feedback. - Evaluate and document the impact of Co-llection on preserving local narratives and fostering community empowerment. - Production of the first Co-llective publication.	- Sustain and expand community engagement. -Re-imagine co-llection material through publication - Production of a Co-llective publication documenting project progress and outcomes.	- Increased visibility of Co-llection's impact on local culture.	**Communication Strategy:** Regularly communicate ongoing activities and achievements through local media, social channels, and community events. **Monitoring and Evaluation:** Establish a long-term monitoring plan to assess continued community engagement and the evolving impact of Co-llection.
Phase 9: **Co-llective Publication** **(Months 19 and 24)**	- Produce a Co-llective publication documenting achievements, collaborations, and community involvement. -Collaboration of locals and internations to cocreate publication -Design online and printed version - Communicate and promote publication - Present in Steki and make part of Co-llection	-A collection within the Co-llection -Re-imagining of narratives - A shareble format of the Co-llection enganging wider and more diverse audiences	- Further communicating the project - Empowering local citizens to share their stories beyond the local - Worldwide sharing of local knowledge	**Budget Overview:** Allocate funds for design, printing and distribution